

Meeting Minutes

10/December/2020

Board Members Present: Chris Parker, President-Elect, Alexis Moore, Treasurer; Lisa Scott, Secretary; Gary Meadows, Immediate Past President
Board Members Absent: Stephanie Fitch, President

Members Present: Kelly Schmidt, Teri Diloy, Lynn Howard, Michelle Lee, Lauren Plaine, Pam Carlson, Bonnie Preuss, Sarah Lenker, Kathie Carlson, Courtney Elliott, Janice, McKay, Steve Rasmussen, Donna Talbot, Melissa Lynch, Ericka Daoliee, Anna Otey, Vanessa Johnson, Alyssa Wood, Karen Riley-Folin, Cathy Fox

1. Call to Order

a. Establish Quorum

Discussion/Summary: Meeting called to order at 1009 am. Members present, quorum established.

Motion: No motion made.

Action: No action carried.

b. Welcome/Introductions

Discussion/Summary: Brief member introductions were made to take accurate attendance of those on the line. Members thanked for all their hard work this year during the ongoing pandemic.

Motion: No motion made.

Action: No action carried.

c. Adoption of Consent Agenda

Discussion/Summary: Consent Agenda presented. Chapter and committee reports were requested prior to meeting and will not be heard due limited time and teleconference meeting.

Motion: Motion made to adopt consent agenda.

Action: Motion carried; motion passed unanimously.

d. Adoption of Meeting Minutes

Discussion/Summary: October Meeting minutes were adopted with previously recommended changes and are available on the website.

Motion: No motion made.

Action: No action carried.

e. Conflict of Interest Disclosure

Discussion/Summary: No conflict of interest to disclose.

Motion: No disclosures

Action: No action carried.

2. President's Report

Discussion/Summary: Stephanie is sick, no information aside from agenda items relayed.

Motion: No motion made.

Action: No action carried.

3. Treasurer's Report

Discussion/Summary: Report provided; main account balance is \$187,774.13 and debit account balance is \$2,339.11. TNCC and ENPC assessments have been received and will be sent out this week. Everyone who submitted for General Assembly (GA) reimbursement has been paid.

Motion: No motion made.

Action: No action carried.

4. New Business

Discussion/Summary: State and Chapters Leaders Orientation (SCLO): There has been a lot of discussion regarding the upcoming SCLO at the national level. Dates have been released however ENA is still deciding whether it will be in person or completely virtual and there will likely be limitations. Several VENA board members have decided they will not attend in person due to increased risk for exposure and possible work related restrictions. ENA is hosting a Town Hall tomorrow for membership and there will likely be more information provided. Regardless of what ENA chooses, the sessions will be recorded so all officers will be able to view them.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: 2021 Budget: All reminded that due to the COVID pandemic we took a hit this year. Copy of budget shared with all attendees and line items were explained and discussed. ENPC and TNCC assessments are actually lower than what is shown and since classes will likely be virtual in 2021 we have budgeted for even less. Nothing has been budgeted for the Annual Conference as of yet. We currently have \$1000 reserved for October 2021 but unsure if it will be virtual or even take place. Tax reimbursement fee has been raised so each chapter will be paying the state \$10 more. TNCC and ENPC support has been added for SCLO. Education scholarships were increased. Anyone who would like to see the recommended budget please reach out to Alexis Moore at treasurervena@gmail.com. All chapters' budgets are needed by the end of the year. If help is needed please don't hesitate to ask.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: 2021 Officer Inductions: The 2021 elected officers were sworn into office by Gary Meadows, Immediate Past President.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: Virtual Town Hall: All members were sent an email on December 4, 2020 and you must register to attend the event. Please reach out to the board if you can't find your email.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: Call for Committee Chairs: If the current committee chairs would like to stay on for 2021 please let the board know. If not, please notify the board no later than December 20, 2020. Majority have expressed interest in staying on however we will need a new Fundraising chair for 2020. Please let the board know if interested.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: General Discussion: One goal for 2021 is to get chapter boards more involved at the state level. Chapters were advised to please reach out to the board if the chapter is struggling as we are here to help in any way we can. It was suggested that the board consider developing the new Director roles as liaisons to the chapters so there is continuous communication taking place.

Additional discussion had regarding possibly starting a scholarship for a member who recently passed however it was brought up that it may cause some discontent because it was not done when other members passed. Question was raised regarding how 501c3's can donate without getting in trouble.

As of now we have a line item in the budget for sending something nice to members who have family that has passed or members who are sick. It was mentioned possibly setting up an educational bereavement scholarship however we will need to talk to the accountant to get further information on how that could be done. Bonnie Preuss mentioned she was asked in the past to send cards and reach out to show compassion on behalf of the board when members are going through tough times. A remembrance committee will be added to the list of committees for 2021. If you know of a member who has lost a loved one or is going through a tough time of sickness please let Bonnie or the board know. Janice McKay mentioned she collects information regarding members who have passed to send to national each year as well. Question asked if dates have been decided for 2021 meetings. Answer is not as of yet however dates will be sent out and posted when chosen.

Motion: No motion made.

Action: No action carried.

5. Meeting Adjourned
11:32 am EST

Submitted by:

Lisa C Scott, BSN, RN, CEN (electronically signed)