Alaska State Council of the Emergency Nurses Association

* Alaska State Council of the Emergency Nurses Association

Conflict of Interest Policy

Section 1. Purpose

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Persons who enter into undisclosed conflicts of interest may be subject to disciplinary action, including

dismissal from office or appointment. In certain cases, personal liability and criminal prosecution may

result.

Section 3. Standards/criteria

Where conflict or potential conflict of interest exists, the individual must, at a minimum, notify the Alaska

State Council President and address the conflict in cooperation with the Board of Directors.

Where a conflict or potential conflict is conditional, qualified or only potential, it may be sufficient to

disclose the situation and pledge to remain objective and neutral with regard to the fulfillment of one’s

duties for the Alaska State Council.

Where there is a financial conflict, one may be required either (a) to disengage from any affiliation or

dealings with a third party to eliminate the financial conflict or to refuse to accept or return any financial

advantage gained; (b) recuse oneself from any deliberations or decision-making regarding the subject

matter related to the conflict; or (c) resign from one’s position with the Alaska State Council.

Where the conflict or potential conflict results from simultaneously holding leadership positions in the

Alaska State Council and another organization, one may be required to recuse himself or herself from any

discussions or votes on matters giving rise to a conflict of potential conflict or to resign from office from

either the Alaska State Council or the other organization.

The Alaska State Council Board will review promptly each identified conflict or potential conflict and will

seek legal counsel as needed. During the review process, information regarding the potential conflict will

be communicated on a need to know basis. Each situation will be, to the extent possible, handled on a

confidential basis.

Decisions as to the appropriate action will take into account the nature of the conflict of interest, its origin,

and the importance or scope of the transactions involved. Disciplinary actions against a Board member,

including removal, for a conflict of interest will be taken by the Board in their sole discretion and in

accordance with the Alaska State Council bylaws.

Section 4. Operational Procedure

All Board members are expected to identify promptly any conflicts that arise during the course of the year.

Board members must make any conflict of interest disclosure at a board meeting and submit the conflict of

interest to the President of the Alaska State Council. The President of the Alaska State Council will then

Adopted 12/15

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* Alaska State Council of the Emergency Nurses Association

Conflict of Interest Policy

report to he Board of Directors any conflicts of interest and will allow an opportunity for discussion and

determination as needed.

Section 5. Provisions

In general, any outside activity or direct or indirect financial interest which might, in any way, adversely

influence or appear to influence an individual’s judgment in the performance of his duties to the Alaska

State Council, involves a possible conflict of interest.

The Alaska State Council recognizes that there are many situations which give rise to a conflict of interest.

It intends to approach each case objectively, giving full recognition to all attendant circumstances.

The Alaska State Council Board shall review and resolve each issue in order to properly deal with

conflict(s) that might be to the detriment of the Alaska State Council in consultation when necessary with

National ENA legal counsel. The discussion and resolution of each actual or potential conflict will be

recorded in the board meeting minutes.

**Alaska State Emergency Nurses Association – State Council**

**Conflict of Interest**

**Section 1. Purpose**

To exercise reasonable care in oversight of the affairs of the Alaska State Council.

To ensure prudent management of the Alaska State Council’s resources.

To avoid legal liability for any conflict of interest that may constitute a breach of the fuduciary responsibility and minimize ethical dilemmas.

**Section 2. Policy**

All members of the Alaska State Council Board of Directors, committee members, and volunteers are to act at all times solely in the best interest of the Alaska State Council and ENA and to avoid relationships which may compromise, or have the appearance of compromising, one’s judgment in fulfilling their duties on behalf of the Alaska State Council. In addition, the Alaska State Council Board members, committee members and volunteers may not use their position for individual advantage or advantage of a relative or business associate.

All Board members, committee members and volunteers must make a full disclosure of all relevant facts and circumstances whenever a conflict of interest exists or may appear to exist.

Persons who enter into undisclosed conflicts of interest may be subject to disciplinary action, including dismissal from office or appointment. In certain cases, personal liability and criminal prosecution may result.

**Section 3. Standards/criteria**

Where conflict or potential conflict of interest exists, the individual must, at a minimum, notify the Alaska State Council President and address the conflict in cooperation with the Board of Directors.

Where a conflict or potential conflict is conditional, qualified or only potential, it may be sufficient to disclose the situation and pledge to remain objective and neutral with regard to the fulfillment of one’s duties for the Alaska State Council.

Where there is a financial conflict, one may be required either (a) to disengage from any affiliation or dealings with a third party to eliminate the financial conflict or to refuse to accept or return any financial advantage gained; (b) recuse oneself from any deliberations or decision-making regarding the subject matter related to the conflict; or (c) resign from one’s position with the Alaska State Council.

Where the conflict or potential conflict results from simultaneously holding leadership positions in the Alaska State Council and another organization, one may be required to recuse himself or herself from any discussions or votes on matters giving rise to a conflict of potential conflict or to resign from office from either the Alaska State Council or the other organization.

The Alaska State Council Board will review promptly each identified conflict or potential conflict and will seek legal counsel as needed. During the review process, information regarding the potential conflict will be communicated on a need to know basis. Each situation will be, to the extent possible, handled on a confidential basis.

Decisions as to the appropriate action will take into account the nature of the conflict of interest, its origin, and the importance or scope of the transactions involved. Disciplinary actions against a Board member, including removal, for a conflict of interest will be taken by the Board in their sole discretion and in accordance with the Alaska State Council bylaws.

**Section 4. Operational Procedure**

All Board members are expected to identify promptly any conflicts that arise during the course of the year. Board members must make any conflict of interest disclosure at a board meeting and submit the conflict of interest to the President of the Alaska State Council. The President of the Alaska State Council will then report to he Board of Directors any conflicts of interest and will allow an opportunity for discussion and determination as needed.

**Section 5. Provisions**

In general, any outside activity or direct or indirect financial interest which might, in any way, adversely influence or appear to influence an individual’s judgment in the performance of his duties to the Alaska State Council, involves a possible conflict of interest.

The Alaska State Council recognizes that there are many situations which give rise to a conflict of interest. It intends to approach each case objectively, giving full recognition to all attendant circumstances.

The Alaska State Council Board shall review and resolve each issue in order to properly deal with conflict(s) that might be to the detriment of the Alaska State Council in consultation when necessary with National ENA legal counsel. The discussion and resolution of each actual or potential conflict will be recorded in the board meeting minutes.