

Meeting Minutes

14/October/2020

Board Members Present: Stephanie Fitch, President; Chris Parker, President-Elect, Alexis Moore, Treasurer; Lisa Scott, Secretary

Board Members Absent: Gary Meadows, Immediate Past President

Members Present: Lisa Jamerson, Lauren Plaine, Cindy Hearell, Kathie Carlson, Teri Diloy, Sherine Villegas, Sarah Lenker, Melissa Lynch, Cathy Fox, Ericka Daley, Anna Otey, Jean Fitzgerald, Donna Talbot, Michelle Lee, Lynn Howard, Janice McKay, Penelope Adams, Vanessa Johnson, Courtney Elliott

Guests Present: Student nurses Meg Shivelight, Donald Leon and Charles Scott

1. Call to Order

a. Establish Quorum

Discussion/Summary: Meeting called to order at 1011 am. Members present, quorum established.

Motion: No motion made.

Action: No action carried.

b. Welcome/Introductions

Discussion/Summary: Brief member introductions were made to take accurate attendance of those on the line.

Motion: No motion made.

Action: No action carried.

c. Adoption of Consent Agenda

Discussion/Summary: Consent Agenda presented. Chapter and committee reports were not requested prior to meeting and will not be heard due limited time and teleconference meeting.

Motion: Motion made to adopt consent agenda.

Action: Motion carried; motion passed unanimously.

d. Adoption of Meeting Minutes

Discussion/Summary: August Draft Meeting Minutes posted on website. Submit any and all changes to Secretary by October 24, 2020 otherwise minutes will be adopted as posted.

Motion: No motion made.

Action: No action carried.

e. Conflict of Interest Disclosure

Discussion/Summary: No conflict of interest to disclose.

Motion: No disclosures

Action: No action carried.

2. President's Report

Discussion/Summary: Any and all new information will be discussed in agenda.

Motion: No motion made.

Action: No action carried.

3. Treasurer's Report

Discussion/Summary: Report provided; main account balance is \$174,951.91 and debit account balance is \$2,402.71. Half of the Delegate reimbursements have been completed. Only 1 scholarship reimbursement has been completed, please remember to submit for reimbursement no later than October 31, 2020. Taxes have been done and sent to National. TNCC assessments will be done and sent out to chapters in the next week.

Motion: No motion made.

Action: No action carried.

4. New Business

Discussion/Summary: State Election Results: Voting complete, results are as follows: President-elect: Lisa Scott, Secretary: Lauren Plaine, Treasurer: Alexis Moore, Directors: Teri Diloy and Melissa Lynch. Thank You to all who voted.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: Chapter Elections: Question asked if chapters have been able to seat a board for 2021 and discussion had. Response is participation has been difficult with COVID however all chapters anticipate seating a board for next year. Many chapters trying to recruit new members, working with community colleges for nursing students, good discussions had. Suggestion made to possibly look into some sort of mentoring process for 2021 to get people actively engaged and networking vs typical monthly meetings. It was mentioned that most states are struggling with this right now and we want to figure out how to be successful to ensure Virginia ENA continues to be successful.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: 2021 VENA Conference: 2021 Conference will be October 29, 2021. The board transferred the deposit from this year to hold this date. Anyone interested in being part of the Conference Committee please reach out to Chris Parker.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: EN Week: Discussion had as to what each chapter is doing to promote EN Week. Tidewater sent baskets to each facility. Northern VA is promoting on social media. All chapters are encouraged to promote the documentary In Case of Emergency, a documentary following emergency nurses which airs tonight at 8pm EST. Point of clarification: question raised if chapters can use budgeted money for food, answer is yes. This was clarified by the board in 2019.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: December Meeting: Next meeting will be virtual on December 10, 2020 at 10am. The day of the week is different due to conflicts with the board, please save the date and plan accordingly. Meeting log in information will be sent out via email prior to the meeting.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: General Discussion: All chapters are dealing with hardships with COVID. Central VA chapter advised they had the year planned with several engagement activities but that all changed with COVID. They, as many chapters, are still meeting virtually but it is difficult getting members engaged and people involved. An update from General Assembly was requested and update provided. Overall, the virtual platform used worked better than expected. Thank you to Lauren Plaine for submitting a resolution this year. Discussion had regarding virtual conference and different presentations/lectures available. Many members recommended watching the Diversity, Equality and Inclusivity Encore Presentation as it was excellent. It was brought up that ENA has recognized that many states haven't been able to offer TNCC or ENPC virtually, reason unknown, and they are looking into possibly offering a platform where ENA will be the course director and anyone can attend. States will still get reimbursed for anyone who attends this way. More information to come. Members were reminded that National has extended their volunteer opportunities so please volunteer for a group if interested. It was also mentioned that ENA's Virtual Awards Ceremony will be on Friday, which will include State President recognition as well.

Motion: No motion made.

Action: No action carried.

5. Meeting Adjourned
11:29 am EST

Submitted by:

Lisa C Scott, BSN, RN, CEN, CFRN (electronically signed)