**Include Executive Committee Names and Positions here:**

**ENA'S VISION STATEMENT**

ENA is indispensable to the global emergency nursing community.

**ENA'S MISSION STATEMENT**

The mission of the Emergency Nurses Association is to advocate for patient safety and excellence in emergency nursing practice.

AGENDA

Day/Date/Year

1. Call to Order **(President’s last name)**  5 minutes
2. Establish Quorum
3. Welcome/Introductions
4. Adoption of Consent Agenda
   1. Approval of Minutes
      1. December 5, 2014 Meeting Minutes
      2. January 8, 2015 Email Vote
5. Adoption of Meeting Agenda
6. Conflict of Interest Disclosure
7. President’s Report **(President’s last name)** 5 minutes
8. Treasurer’s Report **(Treasurer’s last name)** 10 minutes
9. Chapter or SIG Reports 15 minutes
10. Chapter Name **(President’s last name)**
11. Chapter Name **(President’s last name)**
12. Chapter Name **(President’s last name)**
13. Committee Reports 15 minutes
14. Committee Name **(Chairperson’s last name)**
15. Committee Name **(Chairperson’s last name)**
16. Committee Name **(Chairperson’s last name)**
17. Committee Name **(Chairperson’s last name)**
18. Unfinished Business 10 minutes
    1. Item title **(last name)**
    2. Item title **(last name)**
    3. Item title **(last name)**
19. New Business 10 minutes
    1. Item title **(last name)**
    2. Item title (**last name)**
20. Information Agenda **(President’s last name)** (includes items that do not need action or discussion)
21. Topic Brief “Care of Behavioral Health Patients in the Emergency Department” **(last name)**